

Dell Rapids Carnegie Public Library Library Card Policy

The Dell Rapids Carnegie Public Library is a free library open to all patrons. Individuals must be aged 18+, or a legally emancipated minor, to apply for a library card, complete library card registration, and must provide proof of identification and address verification. A legally emancipated minor must also provide a legal document of emancipation. Changes to library card information can only be made by the owner of the library card, or an additional parent/guardian who is a member on said library card.

Resident Library Cards

Library cards are free to people who live or own property within the city limits of Dell Rapids. Resident library cards are valid for up to two years. At the end of the two years, patrons will be asked to verify their current address and contact information to renew their card for an additional two years. Patrons renewing their library card must be aged 18+ or be a legally emancipated minor.

Non-Resident Library Cards

South Dakota Public Library Standards require that we seek equitable reimbursement for service to people who do not reside within the city limits of Dell Rapids providing financial support of the library. Non-resident library cards are available for those living outside the city of Dell Rapids for a fee of \$15.00 per year. At the end of one year, patrons will be asked to verify their current address and contact information and pay the fee to renew their card for another year. Patrons renewing their library card must be aged 18+ or be a legally emancipated minor.

Liability

The person applying for and receiving a library card is liable for the materials checked out to that card. Only members on a library card can check out materials on said library card.

Children

Children under 18 may get a library card if a parent or guardian accepts responsibility for the child's use of the card.

A library Internet Card is available for parents or guardians who want their child to be able to use the library's computers and electronic resources. A library Internet Card will allow a child patron to log on to library computers and access the internet and electronic resources but will not allow them to check out physical items at the circulation desk. An Internet Card can be added in addition to a library card or be held separately.

Library staff are not responsible for the supervision of children in the library. Parents, guardians, or caregivers must assume responsibility for their children's access to, and use of library resources. Parents, guardians, and caregivers are expected to monitor and supervise children's use of the library's resources, including the internet, and in selecting material that is consistent with personal and family values. Parents are

cautioned that the library and its available resources may contain materials that some find controversial. Restrictions can be placed on a minor child's library card by the owner of the library card or by an additional parent/guardian who is a member on said library card.

Education Card

Education cards are available for teachers, daycare centers, and before/after school and summer care programs. Any educator may check out library materials for use in the classroom for an extended period provided the following stipulations are met:

1. Education cards are for use at a public or private school or at a registered educational facility.
2. Educator must have an Education Card separate from their personal card. This card must contain information about the user's work and may only be used by the person to which it is issued.
3. All educational items must be checked out on the Education Card.
4. The Education Card is for educational use only. Personal check-out should be done on your personal card. Children of educators need to check out library materials on their own library card.

Limitation or Denial of Service

The use of the library may be limited or denied for due cause such as failure to return library materials, destruction of library property, failure to pay fines or fees, and/or objectionable or disruptive conduct in the library. Borrowing privileges will be denied to patrons with charges totaling \$10.00 or more.